

Eden Smith

Bend, OR 97707

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I am a dependable and adaptive. I have worked my way through my jobs with the intention of building character and experience.

Authorized to work in the US for any employer

Work Experience

Store Manager

Goody's Chocolates LLC - Bend, OR

March 2021 to Present

- Managed staff activities
- Supervised employees to maintain goals to meet corporate objectives
- Responsible for staff scheduling
- Trained and mentored all staff
- Managed the scheduling, recruiting, hiring and training of new store employees

Frontline/Shiftlead

Goody's Chocolates LLC - Bend, OR

May 2019 to March 2021

- Stock and make product (caramel, cheese, buttered popcorn)(Waffle cones/bowls)
- Scoop ice cream, sundaes, milkshakes, fountain drinks, etc
- Cash and Credit register transactions
- Clean and tidy store open/close
- Interact with customers and coworkers in a professional and respectful manner
- Wear uniform and keep it clean, as was my responsibility.
- Handle customer issues and staff issues
- Handle cash amounts, up to (but not limited to) \$1000.

Lifeguard

Sunriver Homeowners Aquatics and Recreation Center (SHARC) - Sunriver, OR

November 2017 to April 2019

Education

Associate in Arts (AA) in Chemistry, 3.31 GPA

Central Oregon Community College - Bend, OR

September 2019 to December 2021

High school diploma in 3.5 GPA

Bend Senior High School - Bend, OR

September 2015 to June 2019

Skills

- Customer service
- Microsoft Office
- Inventory control
- Lifeguard
- Store Management Experience
- Payroll
- Team Building
- Retail Management
- Swimming
- Cash Handling
- Sales Management
- Leadership
- Assistant Manager Experience
- Merchandising
- Microsoft Powerpoint
- Sketch
- Adobe Illustrator

Languages

- American Sign Language - Fluent
- English - Fluent
- Japanese - Beginner
- Spanish - Beginner

Awards

Joseph E. Weston Scholarship

COCC Foundation Scholarship

Phoenix Fund Scholarship

FRO - Career Pathways Fund

COCC Dean's List (GPA 3.5+)

Oregon Promise Grant

Oregon Opportunity Grant

Certifications and Licenses

CPR Certification

First Aid Certification

Food Handler Certification

AED Certification

Lifeguard Training